USER MANUAL

for Application for Admission Test in BFA (Foundation Course) via ONLINE MODE

- 1. Go to the website www.bfacollege.co.in
- 2. Click on 'NEW ADMISSION 2025'



3. Click on 'New Candidate Register Here'



4. Write your User Name, valid Email Address and Password and SUBMIT the Registration form.

Email Address*	
Password*	
Already registered? Login here.	
Fields with (*) are compulsory.	

- 5. After that you will get the message "Your Registration is done successfully. Please login with your credentials."
- 6. Now, BACK TO LOGIN and Login with your valid e-mail ID and password.



7. Now, give your Personal Information as per Application Form and click to NEXT page.

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8. On the second page, give your Admission Details as per Application Form and click to NEXT page.

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9. On the Payment and Image upload page, click on the 'PAY ONLINE' button and redirected to the AXIS BANK payment page. Fill the Payment Form and Pay Rs 500.00 for Admission Test



- 10. Back to the Third Page of APPLICATION FORM and put the valid Transaction Number.
- 11. Upload your Photo (20KB-400KB), Tick on the Accepted Declaration and upload your Signature (20KB-400KB).
- **12.** Finally click on 'SUBMIT' button.
- **13. PRINT the APPLICATION FORM and Save it.**
- 14. ADMIT CARD will be available exactly one week before the Admission Test. Visit the website at the specified time and PRINT the ADMIT CARD and bring it to the ADMISSION TEST.